



Stewartville Public Library
110 2nd Street SE
Stewartville, MN 55976
stewartvillelibrary.org

February 2018
Library Board Minutes

Members Present: Jean Thomson, Amy Smidt-Myrvold, Cheryl Fauver, Mary Lynch.

Members Absent: Eileen Weinhold, Wendy Timm, Councilperson Dick Uptagrafft

Staff Present:

Pat W Johnson, Debbie Lofgren

President Jean Thomson opened the meeting at 6:00 PM.

1. Minutes : The board minutes for November 2017 were read and approved by motion. Motion made by: Amy Smidt-Myrvold, seconded by Cheryl Fauver.
2. City Council Report: No report.
3. SELCO Report: Eileen Weinhold, Library Board representative to the SELCO Board, attended the last meeting and her report is included in the minutes.
4. Library Director's Report: Library Director Pat Johnson gave her quarterly report for circulation, finances and SELCO Foundation account. This report is attached to the minutes.
6. SELCO Foundation Report: President Jean Thomson gave her report from the last meeting of the SELCO Foundation Board. At the end of 2017, the library had \$128,232.92

Old Business:

1. **None**

New Business:

1. **Demonstration of New Website:** Pat Johnson showed the new website and explained the new features. The Library Board members like the new website and features.
2. **Approval of Library Policies for Website:** The board looked over the policies posted to the website and were told that these policies had been approved in the past and no action was needed.
3. **LED Lighting Installation Report:** New LED lights have been installed in the library. The cost of the lighting at this time is \$2374. We do not know if this is the final amount. The cost for this project is being paid from 2017 library budget funding.

4. **Newspaper Project:** The Library Staff contacted Northern Micrographics in LaCrosse for an estimate on converting the bound copies of the **Stewartville Star** to microfilm. The project entails converting bound copies of the newspaper from 2009-2017 to microfilm. The cost of this project is approximately \$1,300 and the staff would like to use money from the library's account in the SELCO Foundation. This item will be on the May 2018 agenda for actual cost and payment.

5. **February - I Love to Read Month:** Library Associate Debbie Lofgren reported on the projects that staff has been involved in at the schools and daycares. One project involved a grant for hiring a ZUMBA instructor to go to in-home daycares and provide a 30 minute session of ZUMBA and music. All the projects were well received. We also hosted two author talks -- with author Peggy Hale talking about her book and Bruce Wagner presenting a PowerPoint presentation about the National Parks.

6. **Gifts from Donors:** Pat Johnson reported that three donor gifts were received in December. These gifts are deposited into our 2018 budget for book purchases.

The meeting was adjourned by President Jean Thomson at 7:00 PM.

Minutes transcribed by:

Patricia Woodward Johnson

Patricia Woodward Johnson
Library Director