



# Stewartville Public Library

## Code of Conduct

**These rules and guidelines are for the protection of all who use the library.** The Library Staff may require a patron to leave the premises, call the police or ultimately bar a patron from the library for noncompliance with this Code of Conduct. If you observe patron behavior which does not meet this Code of Conduct, please contact a staff member.

**Alcohol/Drugs:** Alcohol or illegal drugs may not be brought into the library, nor may persons under the influence of either use the library.

**Animals:** Only animals trained to assist disabled individuals or certified therapy animals are permitted in the library.

**Disorderly Conduct:** Harassment, disorderly conduct or other behavior that disrupts library use is not acceptable. Disorderly conduct includes (1) brawling or fighting; (2) disturbing an assembly; or (3) engaging in offensive, obscene, abusive, boisterous, harassing, or noisy actions or using offensive, obscene, or abusive language which may harass or arouse alarm, anger, or resentment in others.

**Food/Beverages:** Food and beverages may not be brought into the library.

**Gang Colors:** No gang colors or symbols are allowed in the library.

**Language:** Offensive or abusive language is not acceptable.

**Loitering:** Entrances, doorways and stairs must be kept clear at all times.

**Noise:** The library is a busy environment and as such a certain amount of ambient noise is to be expected. Unreasonably loud talking or other loud sources of noise are not allowed. Cell phone conversations are prohibited at all computer/viewing stations, but occasional exceptions may be made by library staff.

**Skateboards and In-line Skates:** Carry skateboards and remove skates while in the library.

**Smoking/Chewing Tobacco:** Tobacco products (including cigarettes, cigars, pipes, e-cigarettes, chewing tobacco, etc.) cannot be used or displayed in the library.

**Solicitation:** Solicitation is not allowed in library public places or in other non-public areas.

**Staff Areas:** The public is not permitted behind the public service desks or in other non-public areas.

**Theft/Damage to Property:** Intentional damage and/or defacement of materials, furnishings, equipment or premises will be prosecuted to Minnesota Statutes 605.541. Clipping coupons, cutting articles out of magazines, hacking or altering computer settings, writing on, scratching or in any way damaging materials, furniture, or premises are included in the policy.

**Closing Time:** Please leave the library promptly at closing time.

**Computer Use:** A maximum of two persons may use the internet terminals simultaneously. There are no plugins available for personal computers or other electrical devices.

**Dress:** Shoes or sandals and shirts must be worn at all times.

**Emergencies:** When the alarm sounds, please follow staff directions promptly.

**Furnishings:** Furnishings should be used only for their intended purposes.

**Running:** For the safety of all patrons, please do not run in the library.

**Telephone:** Public Telephone Calls Cost 25 cents. Please limit the use of the public telephone to three minutes.

**Unattended Children:** Children under the age of 10 must be accompanied in the library. (Accompanied is defined as "within sight"). It is strongly recommended that all children are accompanied by someone who can take responsibility should an emergency occur.