



Stewartville Public Library  
110 2nd Street SE  
Stewartville, MN 55976  
stewartvillelibrary.org

May 16, 2017  
Minutes

**Members Present:**

Jean Thomson, Cheryl Fauver, Eileen Weinhold, Maribeth Ahart, Amy Smidt-Myhrvold, Wendy Timm, Brent Beyer (City Council Representative).

**Members Absent:**

None

**Staff Present:**

Pat W Johnson, Debbie Lofgren

President Jean Thomson opened the meeting at 6:00 PM.

1. Minutes : were read and approved: Motion made by Eileen Weinhold, seconded by Maribeth Ahart.
2. City Council Report: See furnace discussion below.
3. SELCO Report: Eileen Weinhold will now represent the library at the SELCO Quarterly Board meetings. Eileen reported she attended the first meeting in April.
4. Library Director's Report: Library Director Pat Johnson gave her quarterly report for circulation, finances and SELCO Foundation account. This report is attached to the minutes.
5. Library Associate's Report: Look at Summer Reading discussion.
6. SELCO Foundation Report: President Jean Thomson gave her report from the last meeting of the SELCO Foundation Board.

**Old Business:**

1. None

**New Business:**

1. **Library Annual Report 2016:**

Pat summarized the library's annual report and a copy of the report was available for Library Board members to look at. She asked President Jean Thomson to sign the report so that it can be sent to SELCO and the Minnesota Department of Education.

2. **Carpet Bids:**

Pat explained to the Library Board that the carpet needs to be replaced and that she and Debbie have contacted two vendors. Both vendors were asked for pricing on replacing the

carpet with carpet Tiles. Two bids were received, one from Hiller's Flooring America and the other from Carpet One. After reviewing the two bids and carpet samples, the Library Board decided to go with the Hiller's Flooring America bid. Hiller's had the lower of the two bids. A motion was made and approved to purchase the carpet tiles. Financing for this project will be split between the City of Stewartville and the SELCO Library Foundation account.

**3. Furniture:**

Pat told the Library Board that the furniture for seating and the tables in the library are 25 years old and need to be replaced. She explained that Halcon will donate three tables for the center of the library and the 16 chairs will be purchased from another vendor. The chairs will be replaced after the new carpet is installed and the tables have arrived. A motion was made by Maribeth Ahart to replace the chairs and the motion was seconded by Cheryl Fauver. Funding for this project will come from the library's SELCO Foundation Account. Motion approved.

**4. Summer Reading Program:**

Debbie told the Library Board about the Summer Reading Program that she and Sue Edge will be working on. Some of the activities include: art camp, RADZOO program, 2 swim days, National Nite Out.

**5. Library Furnaces:**

Brent Beyer told the Library Board that the furnaces in the library need to be replaced and the cost for this project will be covered under the City of Stewartville budget. The City Council went out for bids and Nagel Heating was selected for this project. The installation of the furnaces should begin next week.

The meeting was adjourned by President Jean Thomson. Next meeting is August 15, 2017.

Minutes transcribed by:

*Patricia Woodward Johnson*

Patricia Woodward Johnson  
Library Director